Southeast District Health Department
Board of Health Meeting Minutes

Southeast District Health Department Conference Room
2511 Schneider Ave, Auburn, NE 68305
September 9th, 2026

Notice of meeting was published in the Nebraska City News Press, Nemaha County Hearld, Tecumseh Chieftain, Falls City Journal, and Pawnee Republican. The agenda for the meeting was kept continuously current and was available for public inspection at the Southeast District Health Department, 2511 Schneider Ave, Auburn, NE during normal business hours. The agenda was held open until one business day prior to the meeting. The Board of Health reserves the right to add items to the agenda that are emergency in nature as described in Nebraska Revised Statute § 84-1411.

I. Call to Order Regular Meeting of BOH

Meeting was called to order at 6:06 PM and notice of the Open Meetings Act was made by Karly Black, Board President.

II. Roll Call

Members	Present	Absent
Karly Black	x	
Marvin Bohling		x
Bob Campbell		x
John Groathouse	x	
Mike Hall	x	
Gina Kerner	x	
Dr. Jon Kolman	x	
Jan Lang	x	
Felicia Martin	x	
James Parsons		x
Beth Vonderschmidt	x	
Tim Weber		x
Dr. Michael Zaruba		x

Staff Present: Grant Brueggemann, Executive Director; Courtney Gerdes, Office Manager

III. Consent Agenda

John Groathouse made a motion to approve the consent agenda as submitted, a second was made by Beth Vonderschmidt. The motion carried with all in favor.

- Karly Black: Yea
- John Groathouse: Yea
- Mike Hall: Yea
- Gina Kerner: Yea
- Dr. Jon Kolman: Yea
- Jan Lang: Yea
- Felicia Martin: Yea
- Beth Vonderschmidt: Yea

IV. Public Comments

None

V. Approval of Action Items

Grant led a discussion on the FY27 Budget. Jan Lang made a motion to approve the SEDHD FY27 Budget as submitted, a second was made by John Groathouse. The motion carried with all in favor.

- Karly Black: Yea
- John Groathouse: Yea
- Mike Hall: Yea
- Gina Kerner: Yea
- Dr. Jon Kolman: Yea
- Jan Lang: Yea
- Felicia Martin: Yea
- Beth Vonderschmidt: Yea

Grant led a discussion on cost-of-living adjustments and merit increases. Felicia Martin made a motion to approve a 2.5% cost-of-living adjustment and up to 2% merit increases, as submitted, for all eligible staff, excluding Executive Director Grant Brueggemann. A second was made by Mike Hall and the motion carried with all in favor.

- Karly Black: Yea
- John Groathouse: Yea
- Mike Hall: Yea
- Gina Kerner: Yea
- Dr. Jon Kolman: Yea
- Jan Lang: Yea
- Felicia Martin: Yea
- Beth Vonderschmidt: Yea

Grant led a discussion regarding fund transfers into Department investment accounts. Beth Vonderschmidt made a motion to approve moving up to $500,000 into the Department's NPAIT account, a second was made by Jan Lang. The motion carried with all in favor.

- Karly Black: Yea
- John Groathouse: Yea
- Mike Hall: Yea
- Gina Kerner: Yea
- Dr. Jon Kolman: Yea
- Jan Lang: Yea
- Felicia Martin: Yea
- Beth Vonderschmidt: Yea

Grant led a discussion regarding repairing the roof at the Auburn office. John Groathouse made a motion to approve up to $25,000 to complete the repair of the roof for the Auburn office and to approve the quote, as submitted, from BB Roofing. A second was made by Dr. Jon Kolman and the motion carried with all in favor.

- Karly Black: Yea
- John Groathouse: Yea
- Mike Hall: Yea
- Gina Kerner: Yea
- Dr. Jon Kolman: Yea
- Jan Lang: Yea
- Felicia Martin: Yea
- Beth Vonderschmidt: Yea

Grant led a discussion regarding the FY26 surplus property disposition report.

Grant led a discussion regarding Department policy 130.1 - Insurance Benefits. A revision to policy 130.1 will be provided at the next BOH meeting regarding Department contributions to the employee insurance plans.

VI. Committee Reports

a. Building Infrastructure Committee

Grant led a discussion regarding potential renovations and/or capital improvements to the Auburn office. Mike Hall made a motion to approve Grant reaching out to Architects to get a preliminary plan made, a second was made by John Groathouse. The motion carried with all in favor.

- Karly Black: Yea
- John Groathouse: Yea
- Mike Hall: Yea
- Gina Kerner: Yea
- Dr. Jon Kolman: Yea
- Jan Lang: Yea
- Felicia Martin: Yea
- Beth Vonderschmidt: Yea

VII. Director's Report

Attached

Southeast District Health Department

VIII. Executive Session

This Board reserves the right to enter Executive Session in order to protect the public interest with respect to discussion regarding litigation, personnel, and other matters listed in Nebraska Revised Statute § 84-1410.

The Board did not enter executive session.

IX. Approval to Adjourn

Felicia Martin made a motion to adjourn the meeting, a second was made by Beth Vonderschmidt. The motion carried with all in favor. The meeting adjourned at 7:14 PM.

ATTEST:

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Karly Black, President **Courtney Gerdes, Acting Recorder**