



**Southeast District Health Department
Board of Health Meeting Minutes**

**Southeast District Health Department Conference Room
2511 Schneider Ave, Auburn, NE 68305
September 10, 2025 – 6PM**

Notice of meeting was published in the Nebraska City News Press, Nemaha County Herald, Tecumseh Chieftain, Falls City Journal, and Pawnee Republican. The agenda for the meeting was kept continuously current and was available for public inspection at the Southeast District Health Department, 2511 Schneider Ave, Auburn, NE during normal business hours. The agenda was held open until one business day prior to the meeting. The Board of Health reserves the right to add items to the agenda that are emergency in nature as described in Nebraska Revised Statute § 84-1411.

I. Call to Order Regular Meeting of BOH

Meeting was called to order at 6:10 PM and notice of the Open Meetings Act was made by Karly Black, Board President.

II. Roll Call

Members	Present	Absent
Karly Black	x	
Marvin Bohling	x	
Bob Campbell		x
John Groathouse	x	
Mike Hall	x	
Gina Kerner		x
Jan Lang	x	
James Parsons		x
Dr. Mike Speece	x	
Beth Vonderschmidt	x	
Tim Weber		x
Dr. Michael Zaruba	x	

Staff Present: Grant Brueggemann, Executive Director; Courtney Gerdes, Office Manager

III. Approval of Agenda

Jan Lang made a motion to approve the September 10th, 2025 agenda as submitted, a second was made by John Groathouse. The motion carried with all in favor.

IV. Approval of Previous Meeting Minutes

John Groathouse made a motion to approve the minutes from the May 28th, 2025 meeting, a second was made by Marvin Bohling. The motion carried with all in favor.

V. Public Comments

None

VI. Financial Report

Dr. Michael Zaruba made a motion to approve the 4th Quarter financial report as submitted, a second was made by Marvin Bohling. The motion carried with all in favor.

VII. Discussion and Approval of Action Items

Grant led a discussion regarding the FY26 budget, cost-of-living adjustments, merit increases, and cost share of employee insurance premiums. Dr. Michael Zaruba made a motion to approve the FY26 budget including a 2.5% cost-of-living adjustment and 2% merit increase to Executive Director Grant Brueggemann's salary, as well as a merit increase and cost-of-living adjustment for staff as submitted in the FY26 budget, and to move forward with the hybrid insurance option (100% employee insurance, 70% spouse, children & family insurance) as submitted. Beth Vonderschmidt seconded the motion. The motion carried with all in favor.

Grant led a discussion regarding transferring additional funds into Department investment accounts. Mike Hall made a motion to increase the ceiling of the Department's NPAIT account to \$1 million in deposits. Jan Lang seconded the motion. The motion carried with all in favor.

Grant led a discussion regarding the establishment of a board designated reserve. No action taken.

Grant led a discussion regarding the FY25 surplus property disposition report. No action taken.

Grant led a discussion regarding medical cannabis applications and regulations. No action taken.

VIII. Committee Reports

a. Building Infrastructure Committee

Grant gave an update on the status of the Tecumseh Remodel Project.

Grant gave an update on the status of the purchase of the Nebraska City office.

IX. Director's Report

Attached



X. Executive Session

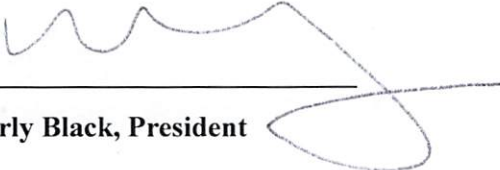
This Board reserves the right to enter Executive Session in order to protect the public interest with respect to discussion regarding litigation, personnel, and other matters listed in Nebraska Revised Statute § 84-1410.

The Board did not enter executive session.


XI. Approval to Adjourn

Beth Vonderschmidt made a motion to adjourn the meeting, a second was made by Jan Lang. The motion carried with all in favor. The meeting adjourned at 7:00 PM.

ATTEST:



Karly Black, President



Courtney Gerdes, Acting Recorder