



**Southeast District Health Department
Board of Health Meeting Minutes**

**Southeast District Health Department Conference Room
2511 Schneider Ave, Auburn, NE 68305
September 18, 2024 – 6PM**

Notice of meeting was published in the Nebraska City News Press, Nemaha County Herald, Tecumseh Chieftain, Falls City Journal, and Pawnee Republican. The agenda for the meeting was kept continuously current and was available for public inspection at the Southeast District Health Department, 2511 Schneider Ave, Auburn, NE during normal business hours. The agenda was held open until one business day prior to the meeting. The Board of Health reserves the right to add items to the agenda that are emergency in nature as described in Nebraska Revised Statute § 84-1411.

I. Call to Order Regular Meeting of BOH

Meeting was called to order at 6:15 PM and notice of the Open Meetings Act was made by Dave Sickel, Board President.

II. Roll Call

Members	Present	Absent
Dr. Michael Zaruba	x	
Dr. Ted Evans	x	
Marvin Bohling	x	
Dr. Mike Speece	x	
Mike Hall		x
James Parsons		x
John Groathouse	x	
Dr. Sonya Kummer	x	
Karly Black	x	
Jan Lang	x	
Gina Kerner	x	
Dave Sickel	x	
Beth Vonderschmidt		x



Staff Present: Grant Brueggemann, Executive Director; Courtney Gerdes, Office Coordinator

III. Approval of Agenda

John Groathouse made a motion to approve the September 18, 2024 agenda as submitted, a second was made by Marvin Bohling. The motion carried with all in favor.

IV. Approval of Previous Meeting Minutes

Dr. Mike Zaruba made a motion to approve the minutes from the May 29, 2024 meeting, a second was made by John Groathouse. The motion carried with all in favor.

V. Public Comments

None

VI. Financial Report

Marvin Bohling made a motion to approve the 4th Quarter financial report as submitted, a second was made by Jan Lang. The motion carried with all in favor.

VII. Approval of Action Items

Grant led a discussion regarding the FY25 budget. Marvin Bohling made a motion to approve the FY25 budget as submitted. Dr. Mike Zaruba seconded the motion. The motion carried with all in favor.

Grant led a discussion on cost-of-living adjustments and merit increases. Dr. Mike Zaruba moved to approve a 3.2% cost-of-living increase for all employees, excluding the Executive Director, and up to a 5% merit increase for all employees, to be determined individually by the Executive Director. Marvin Bohling seconded the motion. The motion carried with all in favor.

Grant led a discussion regarding the purchase of additional department vehicles. Dr. Sonya Kummer made a motion to allow the purchase of up to three vehicles. Dr. Mike Speece seconded the motion. The motion carried with all in favor.

Grant led a discussion regarding the surplus property disposition report for the 2023-2024 fiscal year.

Grant led a discussion regarding the Board of Health Bylaws. Bylaw revisions are awaiting review by the Department's attorney.

Grant led a discussion regarding the SEDHD Foundation startup and expenses. Jan Lang made a motion to move forward with starting the SEDHD Foundation and to also allow the use of the SEDHD General Funds to cover the startup costs and expenses. Marvin Bohling second the motion. The motion carried with all in favor.

Grant led a discussion regarding the formation of a SEDHD Foundation Initial Organizers Committee. Dr. Mike Zaruba made a motion to approve Karly Black, Gina Kerner and John



Groathouse as members of the SEDHD Foundation Initial Organizers Committee. Marvin Bohling seconded the motion. The motion carried with all in favor.

VIII. Committee Reports

a. Building Infrastructure Committee

Grant gave an update on the status of the Tecumseh Remodel Project.

IX. Director's Report

None

X. Executive Session

This Board reserves the right to enter Executive Session in order to protect the public interest with respect to discussion regarding litigation, personnel, and other matters listed in Nebraska Revised Statute § 84-1410.

The Board did not enter executive session.

XI. Approval to Adjourn

Dr. Ted Evans made a motion to adjourn the meeting, a second was made by Dr. Sonya Kummer. The motion carried with all in favor. The meeting adjourned at 6:54PM.

ATTEST:

A handwritten signature in cursive script that reads "David Sickel".

David Sickel, President

Courtney Gerdes, Acting Recorder