



**Southeast District Health Department
Board of Health Meeting Minutes**

**Southeast District Health Department Conference Room
2511 Schneider Ave, Auburn, NE 68305
October 29, 2025 – 6PM**

Notice of meeting was published in the Nebraska City News Press, Nemaha County Herald, Tecumseh Chieftain, Falls City Journal, and Pawnee Republican. The agenda for the meeting was kept continuously current and was available for public inspection at the Southeast District Health Department, 2511 Schneider Ave, Auburn, NE during normal business hours. The agenda was held open until one business day prior to the meeting. The Board of Health reserves the right to add items to the agenda that are emergency in nature as described in Nebraska Revised Statute § 84-1411.

1. Call to Order Regular Meeting of BOH

Meeting was called to order at 6:01PM and notice of the Open Meetings Act was made by Karly Black, Board President.

2. Roll Call

Members	Present	Absent
Karly Black	x	
Marvin Bohling	x	
Bob Campbell		x
John Groathouse	x	
Mike Hall		x
Gina Kerner		x
Jan Lang	x	
James Parsons		x
Dr. Mike Speece	x	
Beth Vonderschmidt	x	
Tim Weber		x
Dr. Michael Zaruba		x

Staff Present: Grant Brueggemann, Executive Director; Courtney Gerdes, Office Manager; Emilee Lovell, Admin Assistant



3. Consent Agenda

John Groathouse made a motion to approve the consent agenda as submitted, as second was made by Beth Vonderschmidt. The motion carried with all in favor.

4. Public Comments

None

5. Approval of Action Items

Austin Hanke led a discussion regarding the draft FY25 Department Audit.

Renee Critser (Nemaha County Emergency Management Director) and Nahum Winder (Nemaha County Emergency Management Deputy Director) introduced themselves to the board.

Grant led a discussion regarding revisions to Department policy 130.1 – Insurance Benefits. Revisions to the policy 130.1 reflect changes to the Department’s benefits offerings approved at the September 10, 2025, meeting. Jan Lang made a motion to approve the revisions to Department policy 130.1 – Insurance Benefits as submitted, a second was made by John Groathouse. The motion carried with all in favor.

Grant led a discussion regarding a new Department policy 130.3 – Supplemental Benefits. Policy 130.3 outlines benefits offerings that are covered at the employee’s expense that had originally been included in policy 103.1 and simply separates employee paid benefits from employer paid benefits. John Groathouse made a motion to approve Department policy 130.3 – Supplemental Benefits as submitted, a second was made by Jan Lang. The motion carried with all in favor.

Grant led a discussion regarding potential Nebraska City office projects. Marvin Bohling made a motion to approve up to \$30,000 to complete updates and repairs as needed in the Nebraska City office, including replacing the flooring as presented in the quotes provided by Shipley Flooring. A second was made by John Groathouse. The motion carried with all in favor.

Grant led a discussion regarding Tecumseh office siding repair. The board directed Grant to seek approval if the cost is anticipated to exceed \$5,000.

Grant led a discussion regarding 2026 meeting dates. Beth Vonderschmidt made a motion to approve the 2026 meeting dates as submitted, a second was made by Jan Lang. The motion carried with all in favor.

Grant led a discussion regarding SEDHD starting up a Situation Table program. No action taken.

6. Committee Reports

- a. Building Infrastructure Committee
No Updates

7. Director’s Report

None



8. Executive Session

This Board reserves the right to enter Executive Session in order to protect the public interest with respect to discussion regarding litigation, personnel, and other matters listed in Nebraska Revised Statute § 84-1410.

The Board did not enter executive session.

9. Approval to Adjourn

John Groathouse made a motion to adjourn the meeting, a second was made by Dr. Mike Speece. The motion carried with all in favor. The meeting adjourned at 7:10PM.

ATTEST:

A handwritten signature in black ink, appearing to read "Karly Black", written over a horizontal line.

Karly Black, President

A handwritten signature in black ink, appearing to read "Courtney Gerdes", written over a horizontal line.

Courtney Gerdes, Acting Recorder